

**Montgomery Borough Council**  
**March 14, 2023**

\*\*Meeting was conducted publicly at Borough Hall; no zoom.

President Sanguedolce called the meeting to order at 6:30pm.

I. All recited the Pledge of Allegiance.

II. Roll call was taken: Joshua Geiger-A, Laurel Green-P, Ruth Little-P, Margaret Mathis-P, C. Roger McRae-P, Rocky Sanguedolce-P, Gary Yocum Jr-P. Also present were Borough Coordinator Donna Miller; Mayor Ed Alexander and Solicitor Jonathan Dewald.

\*Report on Executive Session(s)-President Sanguedolce stated an Executive session was held prior to this meeting for Personnel matters.

III. Fire Department Report. Brad Feaster reviewed the written monthly report. Chicken BBQ was held on March 11; with 230 halves being done. Chief Feaster and Donna Miller attended the G402 Incident Command System class on March 4<sup>th</sup>. There was a total of 22 calls for the month of February; MAMA training weekend is March 17-19, 2023; members of MVFC will be taking "Rural Fire Ground Water Movement" at CTVFD. May 17<sup>th</sup>-20<sup>th</sup> will be the carnival; July 3<sup>rd</sup> the food stand will be open for the fireworks. Every Wednesday night in house training is done.

IV. EMA Report. Greg Gruver stated a truck was found to replace the 1994 truck; the new one is a 2016 Chevy 1500 Crew Cab; the Borough will pay \$15,000 towards this from the American Rescue Fund; enough donations were received for this. Councilwoman Little asked for a Public safety meeting to be held. Donna Miller thanked Dennis Gruver for organizing the sign to be placed on the Little League concession stand; also Gary Yocum Sr. was thanked for his help with this. Little League is planning on a ceremony before the opening day. Donna Miller reported that she attended the NIMS training with Chief Feaster; it was review but a plan must be in place and reviewed yearly; EMA will give all emergency groups this plan.

V. Public Concerns. Larry Stout; VP of Montgomery Library; introduced Amber Adams; the new Librarian. Ms. Adams talked about the upcoming events in the Library; the Summer Reading-"All together" program will start; anyone with ideas or donations for this or the Chinese auction would be great. The Muncy, Hughesville and Montgomery Libraries will be combining for a skating activity; cost would be \$300; already \$105 has been raised for Montgomery.

Chris Bennett; President of Montgomery Little League introduced himself.

- VI. Approve February 14, 2023 Meeting Minutes. A motion was made by Laurel Green to approve; second by Margaret Mathis. Motion carried.
- VII. Approve January 2023 Treasurer's Report. A motion was made by Laurel Green to approve; second by Roger McRae. Motion carried.  
Approve February 2023 Treasurer's Report-Tabled until next months' meeting.
- VIII. Code Enforcement Officer's Report. Joe Lyons reported he has 11 properties on his list; he will be starting his drive sweep in April. A public review; comment and code complaint forms are ready to be placed on the website.
- IX. Solicitor's Report. Solicitor DeWald reported on the 2021 International Property Maintenance Code.
- X. Police Report. Chief Cassel had no report; but one will be available.
- XI. Mayor's Report. Mayor Alexander reported as follows:  
-Jeremy Hornberger was interviewed by himself and Chief Cassel for a part time position here, he would be available to work weekends. Mayor Alexander recommended to Council to hire him; Scare crow guy has been found; new reporting system is working well; parking tickets have been issued; Mike Kreischner is working well; he would like the Department to start enforcing speeding; stop signs and inspections; two tint readers have been purchased; V Star training will be done in April. A keyless entry quote was given to Council; this will be discussed at next months' meeting. Councilwoman Little asked if keys were received from past Officers; answer was No.
- XII. Borough Coordinator's Report. Donna Miller reported the following:  
-She asked for an update on the Child Abuse Clearances from Council; Roger McRae has his done; but not handed in.  
-Remodeling of the front office is coming along  
-Elizabeth England has given some prints to look at.  
-Donna Miller stated she will report under New Business
- XIII. Committee Report.  
-Nature CAMP Program-LuAnn Porter was unable to attend; but Councilwoman Green reported The Camp will be June 26-July 21 from 8:45am to 12:30pm; with healthy snacks and bag lunches provided by Coles Coffee.  
-Montgomery Community Development Committee-Ruth Little reported a meeting will be Sunday, March 19<sup>th</sup> at 3pm at the Fire Department.  
-Public Works: Streets, Sidewalks, Parking Lots, Water Authority etc.- Donna Miller had nothing new to report.  
-Parks/Recreation/Vacant Lots-Councilwoman Green stated the next Park and Rec meeting will be Tuesday, March 21<sup>st</sup> at Riverside at 6:30pm; May 13<sup>th</sup> will be the Fishing Derby; Riverfest will be June 16&17, 2023; Vendors are being booked. Steve Cook from MVFC asked about the cardboard boat races; UPMC will be providing safety for this. Firework activities will start July 3<sup>rd</sup> around 5pm;

in April the fundraiser letters will go out; and they are looking for vendors. Councilwoman Green has not had any response from the Susquehanna Greenways for the April clean up; she is hoping for April 22<sup>nd</sup>. There has been little interest in the Open Skate's on Saturdays; is there any ideas.

-General Administration/Labor Relations-None

-Public Safety: Police/Fire/EMA-A safety meeting will be set up.

-Budget/Finance Committee-None

-West Branch Regional Authority Representative-Rocky Sanguedolce had nothing new to report.

-Holiday Committee-Councilwoman Mathis stated there will no Easter parade and with only two members for this committee it is hard to do activities; anyone interested let her know.

-Planning & Development-None

-Vacancy Board Committee-None

-Zoning Board-None

XIV. Old Business. None

XV. New Business.

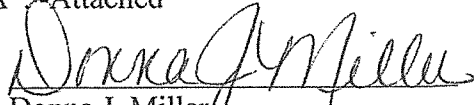
1. New Hire-Maintenance/Water. Laurel Green made a motion to hire Scott Freedle for this position; starting March 20, 2023; starting wage \$21.10; with a dollar raise after 6 month probationary period; second by Margaret Mathis. Motion carried.
2. 2021 International Property Maintenance Code. A motion was made by Laurel Green to accept; second by Ruth Little. Motion carried.
3. Resolution 2023-3-14 April as "PA Safe Digging Month". A motion was made by Ruth Little to adopt; second by Laurel Green. Motion carried.
4. American Rescue Funds \$20,507.50(Aluminum Dump Body \$5650.00; Skid Steer \$15,342.50) A motion was made by Laurel Green to approve; second by Margaret Mathis. A question was asked about the \$22,000.00 coming from Highway Aid to pay a portion of the Skid Steer; after later review this amount was placed in the 2023 Budget. Motion carried.
5. Police New Hire. A motion was made by Laurel Green to hire Jeremy Hornberger as a Part-time Officer at a rate of pay of \$20.50 per hour; second by Gary Yocum Jr. Motion carried.
6. American Rescue Funds-Police. A motion was made by Laurel Green to approve \$6918.76 from the American Rescue Funds for additional hardware and Intrada for the Police; second by Gary Yocum Jr. Motion carried.

XVI. Public Comments. Angie Adams asked about the changing of the locks in the Police Department; the garage under the Borough building cannot be accessed by the maintenance employees to do their work. At this time, a discussion was held about the quote on the keyless entry for the Police Department; a motion was made by Laurel Green to amend the agenda and approve this; second by Gary Yocum Jr.; after a discussion this was tabled due to the quantity of locks needed. The agenda did not have to be amended since this was tabled.

XVII. Adjournment. Motion was made by Laurel Green to adjourn the meeting at 7:04

pm; second by Ruth Little. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A" Attached

  
Donna J. Miller  
Borough Coordinator

Djm

**Montgomery Borough Council**  
**Work Meeting**  
**April 3, 2023**

President Sanguedolce called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for the Pledge of Alliance
- II. Roll Call was taken. Joshua Geiger-P, Laurel Green-P, Ruth Little-P, Margaret Mathis-P, C. Roger McRae-P, Rocky Sanguedolce-P, and Gary Yocum Jr.-P. Also present was Borough Coordinator Donna Miller and Borough Secretary Angie Adams, Mayor Alexander and Police Chief Mark Cassel.
- III. Public Concerns: None
- IV. New Business
  1. Parking. A discussion was held on different options of parking. The 15-minute parking will be eliminated on South Main Street. The parking hours will be 2-hour parking from 7am-7pm and unlimited parking from 7pm to 7am; no parking during snow storms; take one handicap parking spot from the parking lot on W Houston Ave/N Main Street and put in front of Library-this will make two in front of Library. Police will monitor. For the special purpose parking zones, the "Medical Arts Building" will be changed to the address of 43 S Main Street; with 2-hour parking for patient loading and unloading. A discussion was done for permit parking in the W. Houston Ave/N Main Street parking lot and parking on one side of the street during a snow storm then the next day move to the opposite side of the street. Permit parking and parking on one side of the street during snow storms will not be done. An amendment to the Ordinances will be done to state these changes. Councilwoman Little asked how many spots does the Borough have in the lot across from the office; Donna Miller replied as to 3; one for Borough Manager; one for Borough office and one for Police.

2. Keyless Entry -Police. This was placed on hold due to the locks have already been changed. Mayor Alexander authorized this. Councilman McRae is opposed to this due to just get keys returned from employees not working here anymore.

Borough Secretary Angie Adams stated this building is a Borough/Water building; she needs clarification on invoices and contracts being signed. Is there a limit on emergency cost/repairs? Mayor Alexander would like the Police to be their own entity and have a separate office. After a discussion, contracts should go through Council and Donna Miller is the only one to authorize changes to this building.

Councilman McRae asked about the two tint meters that were purchased. Chief

Cassel explained about them and stated they were \$89 a piece.

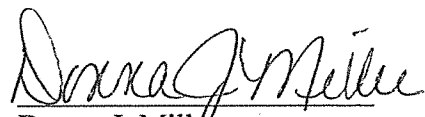
Borough Secretary Angie Adams reviewed the funding of the American Rescue Plan. \$32,392.94 is available without Fire Department vests of \$12,000.00(talked about but not approved-no quote); with the vests taken out the available funds would be \$20,392.94. Councilwoman Green asked if the Fire Department applies for grants; Councilwoman Little replied as yes and they have received funding.

Councilwoman Little has a call to Representative Jamie Flick. She also asked for the website to be updated with the new Police officers' names; can the events be placed on the calendar and how many people use this.

V. Public Comments: None

VI. Adjournment. A motion was made by Laurel Green to adjourn the meeting at 7:35pm; second by Gary Yocum Jr.. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A".

  
Donna J. Miller  
Borough Coordinator

djm