

Montgomery Borough Council
July 14, 2020

**Meeting was conducted in house and by Zoom remotely.

President Andrews called the meeting to order at 6:30pm.

- I. All recited the Pledge of Allegiance.
- II. Roll call was taken: Susan Andrews-P, Allen Bennett-P, Laurel Green-P, C. Roger McRae-P, Andrew Onufrak III-P, Rocky Sanguedolce-P and Clayton Steward-P. Also present were Borough Coordinator Donna Miller, Solicitor Jonathan Dewald and Mayor Edward Alexander.

*President Andrews stated an Executive session was held prior to this meeting for personnel and legal issues.
- III. Fire Department Report. Steve Cook reviewed the June report; with 8 Ambulance, 1 Public Assist and 2 Mutual Aid fires. A Burger Burn was done on July 3rd another one will be July 26th. Three members are signed up to the EMT class at Evan. Councilman Steward asked if the carnival would be rescheduled; not this year.
- IV. EMA Report. The monthly report was handed in for review, Dennis Gruver reported a river rescue occurred on July 10 at 2:10am at the pier of the railroad bridge south of Montgomery, this was completed by 5 am.
- V. Public Concerns. None
- VI. Approve June 9, 2020 Meeting Minutes. A motion was made by Clayton Steward to approve; second by Laurel Green. Motion carried.
Approve June 29, 2020 Meeting Minutes. A motion was made by Rocky Sanguedolce to approve, second by Laurel Green. Motion carried.
Approve July 6, 2020 Meeting Minutes. After a correction made of there was action taken after the June 29, 2020 Executive Session. A motion was made by Allen Bennett to approve, second by Rocky Sanguedolce. Motion carried.
- VII. Approve May 2020 Treasurer's Report. A motion was made by Allen Bennett to approve; second by Rocky Sanguedolce. Motion carried.
Approve June 2020 Treasurer's Report. A motion was made by Clayton Steward to approve; second by Rocky Sanguedolce. Motion carried.
- VIII. Code Enforcement Officer's Report. Donna Miller reviewed the report as there were four zoning permits issued and three issues, contacts or questions. A new zoning officer, Deb Vogt was hired.

- IX. Solicitor's Report. Solicitor Dewald had nothing more to report.
- X. Police Report. Police Chief Cassel reviewed the written report for June. More break down of the calls within the Borough was asked by Council. The Taurus recall parts are on back order until September or October. Chief Cassel reported the new Policy and Procedures manual was revised and given to the Solicitor for review with the exception of "Use of Force". This will take more time for changes to be made due to the recent events in today's society. The Police Body camera policy was reviewed by the Solicitor and given the okay to be adopted by Council.
- XI. Mayor's Report. Mayor Alexander reported the Fireworks went well, with a lower crowd, ten applications were received for the Police Chief position, the Police Body camera policy and the Police Procedure manuals were addressed at the Police Report. If any residents would like to contact him, please call the Borough office.
- XII. Borough Coordinator's Report. Donna Miller reported on the following:
1. Water line on E. Houston Ave. Donna Miller reported the Borough Maintenance Employees are working on rebuilding of the storm drains on E. Houston and paving should be the end of July.
 2. Fireworks. The fireworks were on July 3rd with no problems, donations were received from Jersey Shore State Bank and Montgomery Lions. The cost for Montgomery Borough, Montgomery Water Authority and Brady and Clinton Townships was \$1900.00 each.
 3. Flashing speed limit sign. A speed limit sign will be placed at the intersection of N. Main Street and W. Houston Ave. the week of August 3, 2020 at no charge. Resident Shawn Coles asked if the Police department would be giving out warnings at this time, it was stated it would depend on the scheduling.
 4. Department of Agriculture. Donna Miller is having a meeting with a representative with the Department of Agriculture on Thursday, July 16th at 10am to start the process of applying for a grant/loan for possibly funding for new equipment.
 5. Mifflinburg Hose Company. Donna Miller stated the Mifflinburg Hose Company will be having their annual 9/11 Memorial Walk on September 12, 2020. They will be starting in Hughesville and ending in Mifflinburg.
 6. Thank you to Angie Adams and Elaine Clark for flowers. Donna thanked both of these ladies for the flower pots through the Borough. Dennis Gruver asked about the Town Clock. Donna Miller stated we are waiting on the electrician.
- XIII. Committee Report.
- Junior Council-President Andrews will supply Councilman Bennett with the information for this and he will contact the Montgomery School.
 - Summer Alive Program-None
 - Montgomery Community Development Committee-Steve Cook stated they will be providing a donation for the Skateboard Park.

- Public Works: Streets, Sidewalks, Parking Lots, Water Authority etc.-
Councilman Steward stated a meeting will be held on July 22nd, to discuss fine costs and paving of streets.
- Parks/Recreation/Vacant Lots-Councilwoman Green stated the Park project is moving along, the volleyball net is up, next week the seal coating should take place and she wanted to thank the Montgomery CDC for their participation in this. Councilman McRae stated the volleyball net can be used for badminton as well, this is located across from the Skateboard Park and will be available for use at all times, but bring own equipment.
- General Administration/Labor Relations-None
- Public Safety: Police/Fire/EMA-Councilmen Steward and Bennett stated the Body camera policy was talk about previously in this meeting, applications for the Police Chief position are being reviewed. Steve Cook would like to set up a meeting with this committee.
- Budget/Finance Committee-A meeting is Thursday, July 23rd at 8am.
- Tech Committee-The new website is up and working, with a few items to work out.
- West Branch Regional Authority Representative-Rocky Sanguedolce had nothing new to report.
- Holiday Committee-Donna Miller stated the Christmas decorations are ready to be redone, lights are purchased. Councilman McRae stated a slow growing evergreen tree should be placed in the “circle” at the Park. Donna Miller will look into purchasing a tree.
- Planning & Development-None
- Vacancy Board Committee-None
- Zoning Board-None
- Planning Commission-None

XIV. Old Business.

1. Agreement with Clinton Twp. for Vacating Burley Drive. The Borough adopted on Ordinance for this on November 12, 2019. Donna Miller stated since Clinton Township has not met due to COVID 19, this was the agreement for all adjoining land owners to sign to complete the vacating.
2. Update on Montgomery Park. This was discussed earlier in the meeting.
3. Live Streaming. Councilman Bennett stated he has received quotes for equipment that is needed to better serve for the zoom meeting/chat for the Public. The cost would approximately be \$700.00. He will bring an itemized list to the August 3, 2020 work session. Resident Shawn Coles asked why this needed done, due to Council used the zoom before without problems. It was discussed to the muting/unmuting of the participates, the viewing of the Council and overall performance of the tech equipment. Solicitor Dewald stated this is due to legal issues to do the zoom meetings.
4. Police Policy/Procedure Manual. This was discussed earlier in the meeting.
5. Police Body Camera Policy. President Andrews stated both Chief Cassel and Officer Houseknecht reviewed this after it was received from the Attorney’s office. Councilman Steward asked Solicitor Dewald if all was good in the Policy,

the response was yes. A motion was made by Allen Bennett to replace the existing policy with the new one, second by Clayton Steward. Motion carried. Chief Cassel will provide Donna Miller with a copy to be distributed.
6.Social Media Policy and Sexual Harassment Policies are tabled until the August 3, 2020 work session.

XV. New Business. None

XVI. Public Comments.

Dennis Gruver stated as a Fire Police it is a good idea for the blinking speed limit sign at the intersection of N. Main Street and W. Houston Ave., but he would like to see something done with all the truck traffic on Montgomery Street, as this is a narrow street and with the speeding. This has increased since lower Police patrols, no speeding tickets were issued in the month of June. Donna Miller will look into getting a traffic study done from the State since this is a State road. Councilman McRae stated possibly the Borough can rent equipment for speed.

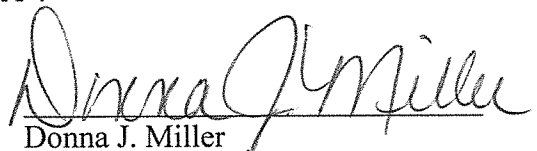
Resident Shawn Coles stated also trucks are speeding on Main Street, she also asked about the parking tickets being issued, as a car was ticketed on Main Street but another car that belonged to a Borough employee was not. Chief Cassel replied to this. Councilman Bennett stated the Police department has to be consist on parking tickets. Donna Miller stated it was her car on Main Street. Shawn Coles also asked about the agendas being posted on the website before the meetings for the residents that are zooming the meetings. She thanked the Borough for the firework display.

Resident Jon DeSantis asked if the Borough's Facebook is going to be linked to the Borough's website. President Andrews stated she is working with our website coordinator; Brickhouse advertising for this.

Questions were asked about the fire hydrants on Wagner Ave., Donna Miller stated this is a Water Authority issue, the next meeting is Thursday, July 16th at 6:30pm.

XVII. Adjournment. Motion was made by Andrew Onufrak III to adjourn the meeting at 7:16pm; second by Laurel Green. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A".


Donna J. Miller
Borough Coordinator

djm

Montgomery Borough Council
Meeting
August 3, 2020

This meeting was done remotely by Zoom and in person.
President Andrews called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for the Pledge of Alliance
- II. Roll Call was taken. Susan Andrews-P, Allen Bennett-A, Laurel Green-P, C. Roger McRae-P, Andrew “Drew” Onufrak III-P, Rocky Sanguedolce-P, and Clayton Steward-P. Also present was Borough Coordinator Donna Miller and Mayor Edward Alexander.

At this time, President Andrews stated an Executive session was held prior to this meeting for legal issues.

- III. Public Concerns: None

- IV. Old Business:

1. Skateboard Park. Councilman McRae stated the Recreation committee held a meeting last Thursday, the cracks on the skateboard park surface are filled and sealed, the lines for basketball, pickle ball are painted. The skateboard ramps are in use, the two fiberglass basketball poles are on order but not in yet (these were purchased from the Riverside Roadhouse). The pickle ball equipment should be here in a few days. It was mentioned about the Park pavilion being open in the winter months to provide rolling skating/blading, more will be discussed later. The next meeting will be held at the Riverside Roadhouse on Thursday, August 27th at 6:30pm. Donna Miller had Compu-Gen get a quote about putting up a security camera at the Park, no formal quote was received yet. Councilman Onufrak stated Koppers might be donating helmets to children for the Skateboard Park.
2. & 3. Social Media Policy, Sexual Harassment Policy. Both of these items were tabled to a later time, until more information can be received.
4. Police Policy Manuel. President Andrews stated no new updates, until the use of force section is updated and reviewed.
5. Quote for Equipment for Live Streaming. Councilman Bennett was not in attendance, but will have information for the next Council meeting.
6. Evergreen Tree. Donna Miller contacted several nurseries about either a Norway or Serbian Spruce tree to be planted at the “circle” at the Park for the Christmas tree. These trees are 6 ½ to 7 feet tall, and around \$150.00. Planting will be in September or October due to the dry weather conditions.
7. PennDOT speed sign. Donna Miller stated a flashing speed sign was placed on S. Main Street today for one week at no charge, this speed sign will be placed on Montgomery Street in the next several weeks.

- V. New Business:


1. Borough Codes Enforcement. Discussion was held on possibly having the Police Department issue the Borough Ordinance violations or hiring a part time person with a valid drivers' license; for approximately 12 hours per week, 28-30 weeks per year; April thru October, and November thru March(as needed basis) at \$12 per hour; approximately \$4300.00 per year; with no benefits. More details will be discussed at future meetings for working this into the 2021 Budget.
2. President Andrews stated a Budget meeting will be held on Thursday, August 6th at 8am.
3. President Andrews asked Councilman McRae; who is the Shade Tree Committee, to look at the trees on Main Street, to see what could be done with the larger ones, especially the root systems.

VI. Public Comments:

The Mayor was asked if the Body camera policy was being enforced, Mayor Alexander replied yes. A question was asked about the Noise Ordinance, this can be reviewed on the Borough website. Councilman Steward, Chairman of the Safety committee would like to set up a meeting with the Fire department; Steve Cook stated he will get back with Councilman Steward on Friday with a date. Councilman McRae asked about an update on the marking of the Police cruisers; Chief Cassel is looking into this, with possibly the College doing the work. Mayor Alexander stated the company that did his personal equipment, quoted \$500.00. A question was asked from the zoom audience about the Safety committee meetings, Councilman Steward stated the previous meetings were for personnel reasons and not open to the public. A question was asked about the up to date total of Attorney fees, President Andrews stated this could not be answered, as no one had financial papers in front of them.

- VIII. Adjournment. A motion was made by Laurel Green to adjourn the meeting at 6:48pm; second by Clayton Steward. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A". None included, no one sign the sheet.


Donna J. Miller
Borough Coordinator

djm