

Montgomery Borough Council
June 9, 2020

**Meeting was conducted in house and by Zoom remotely.

President Sanguedolce called the meeting to order at 6:30pm.

- I. All recited the Pledge of Allegiance.
- II. Roll call was taken: Laurel Green-P, Andrew Onufrak III-P, Rocky Sanguedolce-P, Clayton Steward-P and C. Roger McRae-P. Also present were Borough Coordinator Donna Miller, Solicitor Jonathan Dewald and Temporary Mayor Susan Andrews, Allen Bennett and Edward Alexander.

*President Sanguedolce stated an Executive session was held prior to this meeting for legal and personnel issues. He also congratulated Edward Alexander for the Mayor position and Allen Bennett for being appointed to Council.

**Resolution 2020-6-9#1 Appointing new Council member-term ending December 31, 2021. A motion was made by Andrew Onufrak III to appoint Allen E. Bennett to this position; second by Laurel Green. Motion carried.

***Resolution 2020-6-9#2 Appointing new Borough Mayor-term ending December 31, 2021. A motion was made by Andrew Onufrak III to appoint Edward Alexander to this position; second by Laurel Green. Motion carried.

****C. Roger McRae administered the oath of office for both Allen Bennett and Edward Alexander.

At this time, President Sanguedolce assumed the Vice President position and Mayor Andrews took over the Council President position and conducted the meeting.

*****Elect President Pro-Tem. Nominations were open for President Pro-Tem. Councilwoman Laurel Green nominated C. Roger McRae. No other nominations were taken. Nominations were closed. A roll call vote was taken for C. Roger McRae. Susan Andrews-yes; Laurel Green-yes; C. Roger McRae-abstained; Andrew Onufrak III-yes; Rocky Sanguedolce-yes; Clayton Steward-yes. The vote resulted in five yes and one abstained. C. Roger McRae is the President Pro-Tem.

- III. Fire Department Report. Brad Feaster reviewed the May report; with a total of 11 calls, 3 being drug related with Narcan being administered. A Burger Burn was done on May 31st; with great success; another one is being planned for June 28th from 11-4pm. The Department thanked the Borough for the use of the picnic tables and thanked their supporters for coming out and supporting them due to having to cancel the carnival due to Covid-19, the kitchen will be open for the July 3rd fireworks. The Department will not be filling pools at this time due to the

Water Authority restricting use of the hydrants. Councilman Steward asked if the carnival would be rescheduled; the members were uncertain at this time.

IV. EMA Report. The monthly report was handed in for review, Dennis Gruver had nothing more to report.

V. Public Concerns.

Resident Ralph Wilson voiced his concerns over the recent Police issues in the Country over racism regarding the neck restraints and the choke holds. Some states have ban these. He asked the Council to propose similar restrictions on the force that Police officers can do. Resident Shawn Coles stated she has witnessed drug deals throughout the Borough and Township, Councilman Onufrak asked her if she notified the Police about these issues, she also asked about the Police in the office and not patrolling. Resident Fae Herb welcomed Ed Alexander and Allen Bennett, she also stated that a Councilman abstained from an earlier vote in this meeting and a form stating the reason why must be filled out. She asked about the per capita and occupation taxes that Borough residents received, Donna Miller responded and explained about the taxes. Ms. Herb stated she filed a complaint three weeks ago and she has not heard any results of this; President Andrews replied as this was turned over to the District Attorney's office; she did not know the exact date of turning it over to the District Attorney, but she will contact Ms. Herb with the date. Resident Ruth Little asked about the use of the Police Body cameras, President Andrews responded as there were some loopholes of the wording in the policy manual, these are being reviewed by the Officers and the Solicitor. Solicitor Dewald replied as these have to be changed to have the policy enforceable. There was discussion as some of this manual was already done and approved. Resident Mark Barbier asked about the procedure of a formal complaint and ask if it is public knowledge to asked about what and who the complaint is about. Solicitor Dewald replied as the individual that filed the complaint can speak to it, Fae Herb stated her complaint was against an Officer and a Council member; but there was confusion about the question of Mr. Barbier and Solicitor Dewald did not know if the question was addressed correctly or not. Mr. Barbier stated this is a transparency issue. Councilman Onufrak and Bennett replied as if the complaints are true the public will be informed. Resident Joy Barilla stated there are Fire and EMS grants available. She also questioned the website, the wearing of the body cameras and the policy; and the process of complaints and the private meetings. No formal response was given. Resident Shawn Coles stated her concern about the discussions that are done in Council Executive sessions, are somehow leaked to the Public.

VI. Approve May 12, 2020 Meeting Minutes. A motion was made by Clayton Steward to approve; second by Allen Bennett. Motion carried.
Approve June 1, 2020 Meeting Minutes. A motion was made by Clayton Steward to approve, second by Andrew Onufrak III. Motion carried.
Approve June 4, 2020 Meeting Minutes. A motion was made by Allen Bennett to approve, second by Clayton Steward. Motion carried.

- VII. Approve April 2020 Treasurer's Report. A motion was made by Clayton Steward to approve; second by Allen Bennett. Councilman McRae asked about the flood insurance payment, Donna Miller responded. Motion carried.
May 2020 Treasurer's Report-Tabled until next months' meeting.
- VIII. Code Enforcement Officer's Report. Donna Miller reviewed the report as there were three zoning permits issued and one ordinance violation.
- IX. Solicitor's Report. Solicitor Dewald had nothing more to report.
- X. Police Report. Temporary Police Chief Cassel reviewed the written report for May. He also stated he has been in contact with Rite Aid to partner with them for an event called Kid cents, for a prescription drug drop off site. Also, the permit was denied for the National Socialist Movement on July 18th in Williamsport, but the event is still happening. Chief Cassel and Officer Houseknecht helped with the Montgomery graduation parade of June 5th. A question was asked to why so much office work to be done, Chief Cassel replied as some of the old evidence was not taken care of correctly and he is trying to clean up the office. He also stated the Borough could be in violation of the UCR's(Uniform Crime Reporting).
- XI. Mayor's Report. None
- XII. Borough Coordinator's Report. Donna Miller reported on the following:
1. Water line on E. Houston Ave. Donna Miller stated the service lines are being installed and completion should be in mid-July if everything goes well.
 2. The office is open to the public, with restrictions, face masks are required and only two customers are allowed in at one time.
 3. A quote was received for \$300.00 for the stump grinding at the "circle" at the Park from Smith's Tree Service. This will be followed up on so an evergreen tree can be planted to use as the Borough's Christmas tree.
 4. Donna Miller stated the Christmas decorations are cleaned and ready to be redone. Pricing is being done for lights etc.
 5. Donna Miller stated that the recycle bins will not be coming back to Montgomery and Brady Twp. and some other municipalities. The County did this for cost reasons. Recyclables can be dropped off the landfill in Brady Twp. at no charge.
- Shawn Coles asked about residents being on Committees, President Andrews stated there are residents on the Park committee, more will be addressed at the Committee report. Ruth Little asked about copies of the minutes and the budget, since the website is not operating as of yet, Donna Miller replied anyone can contact the office for copies when the minutes are approved and the budget is also available for copies. Ruth also asked about the paving of streets, but this was not addressed.
- XIII. Committee Report.
- Junior Council-None
 - Summer Alive Program-Tina Tickle reported that the program was up and running, they have doubled the volume of meals, with approximately 1000 meals

per week. They are in need of volunteers from 12-5pm on Sundays at Clinton Twp. Fire Hall to cut foil and bag cereal, also emergency drivers are needed.

- Montgomery Community Development Committee-No meeting has been done.
- Public Works: Streets, Sidewalks, Parking Lots, Water Authority etc.-
- Councilman Steward stated the E. Houston Ave water project is going well.
- Parks/Recreation/Vacant Lots-Councilwoman Green stated there is a meeting on Thursday, June 11 at 6:30pm at Riverside Roadhouse, all are welcome and she encourages Montgomery CDC to join as well.
- General Administration/Labor Relations-None
- Public Safety: Police/Fire/EMA-None
- Budget/Finance Committee-Will be meeting soon
- Tech Committee-The website should be up and running soon, but there were communication problems with PSAB and the new web master.
- West Branch Regional Authority Representative-Rocky Sanguedolce had nothing new to report.
- Holiday Committee-Councilman Steward said they are looking into a house decoration contest for the various holidays and will be working with the Montgomery Lions for this.
- Planning & Development-None
- Vacancy Board Committee-None
- Zoning Board-None
- Planning Commission-None

President Andrews stated that Roger McRae will be on the Parks committee, Allen Bennett will be on the Public Safety, Budget, Holiday and Tech committees. Clayton Steward will Chair the Public Safety and Holiday committees.

XIV. Old Business.

1. Update on Montgomery Park. Councilman Onufrak stated they are working on the skateboard park and various other items in the Park. They would like to talk to the Montgomery CDC to discuss the funding to get things going. The equipment at the Park is open.
2. Update on Recycle Center. This was discussed under the Borough Coordinator's report.

XV. New Business.

1. Memorandum of Understanding, Muncy/Montgomery Police dated March 22, 2016. President Andrews discussed this, as this is the agreement Muncy and Montgomery had to cover and assist when needed. This will no longer be done, due to Muncy terminating the agreement.
2. A motion was made by Susan Andrews to have markings placed on the Black Police Explorer cruiser; second by Laurel Green. Motion carried. Chief Cassel suggested about waiting until school resumes and have the students design something, this and other quotes will be looked into.

XVI. Public Comments.

Resident Fae Herb asked about the website host. Council replied as it is a new host, Brickhouse of Muncy. There have been problems with PSAB not cooperating with

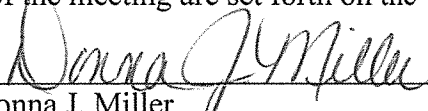
Brickhouse. Resident Jon DeSantis replied as this is correct with all the problems with PSAB. Fae Herb asked about the July 3rd fireworks and how social distancing was going to be handled, the Fireman's food stand will be open, and when more details are available advertising will be done. Councilman Steward stated maybe everyone will have to stay in their cars. She asked if the Thursday, June 4, 2020 was advertised, Donna Miller replied as it was in the Sun Gazette on Wednesday, June 3rd and Thursday, June 4th and placed on the office front door, no social media advertising was done due to Susan Andrews having trouble with emails. Fae Herb stated when she was Mayor, OIC Winters did take care of administrative items; and she had talked to the representative from the Metro system about the problems with that.

Resident Joy Barilla asked Chief Cassel about the problem with some evidence not being properly tagged and drug evidence. Chief Cassel responded as the current evidence is no concern, it was with the old evidence. Joy also had concerns about private residents using their camera systems for Police evidence.

Councilman McRae and Steward stated the Montgomery Lions is thinking about taking over the Winefest for this year making it into a Community Day event, more information will follow.

XVII. Adjournment. Motion was made by Andrew Onufrak III to adjourn the meeting at 7:50pm; second by Allen Bennett. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A".



Donna J. Miller
Borough Coordinator

djm

Montgomery Borough Council
Special Meeting
June 29, 2020

President Andrews called the meeting to order at 7:00pm.

- I. Pledge of Alliance-All rose for Pledge of Alliance
- II. Roll Call was taken. Susan Andrews-P, Allen Bennett-P, Laurel Green-P, C. Roger McRae-P, Andrew Onufrak III – P, Rocky Sanguedolce – P, Clayton Steward-P. Also present was Borough Coordinator Donna Miller, Mayor Edward Alexander.
- III. Public Concerns. President Andrews stated concerns would only be addressed to items on the agenda. No concerns were mentioned at this time.
- IV. New Business:
 1. Police Department Personnel Matter. Vice President Sanguedolce took over the meeting at this time and stated it was recommended for discipline to terminate the employment of Eric Winters from the Montgomery Police Department. A motion was made by Andrew Onufrak III to terminate the employment of Eric Winters, second by Allen Bennett. Comments and questions were taken from the Public at this time, Resident Ruth Little asked why this is being done, Vice President Sanguedolce stated no comment can be made at this time, due to personnel issues. President Andrews stated this was a result of a recent investigation and due to employment laws and legal issues the reason cannot be discussed. A roll call vote was taken; Susan Andrews-abstained; Allen Bennett-yes; Laurel Green-abstained; C. Roger McRae-yes; Andrew Onufrak III-yes; Rocky Sanguedolce-yes; Clayton Steward-yes. The vote resulted in five yes and two abstaining. Motion carried. Police Chief Cassel was instructed to inform Eric Winters of this decision. At this time, the meeting was turned over to President Andrews.
- V. Public Comments: Resident Fae Herb stated that papers need to be filled out for the reasoning of the abstaining. These are being done, it was asked to the two Council members of their reason, both Susan Andrews and Laurel Green stated conflicts of interest. President Andrews stated the Fireworks are July 3rd at dusk, with the Fireman food stand being open, please practice social distancing guidelines. Resident Ruth Little asked who the interim Police Chief is, in a previous meeting Mark Cassel was appointed to this position. Ms. Little asked about the Police body cameras, Mayor Alexander stated no comment at this time. Councilman Sanguedolce and Bennett stated now more than ever Council will be diligent to make sure things like this do not happen in the future. Ruth Little handed to several Council members a paper involving an employee; President Andrews stated this was investigated, resident Mark Barbier stated this was not true.
- VI. Adjournment. A motion was made by Clayton Steward to adjourn the meeting at 7:06pm; second by Andrew Onufrak III. Motion carried.
Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"


Donna J. Miller
Borough Coordinator

Montgomery Borough Council
Meeting
July 6, 2020

This meeting was done remotely by Zoom and in person.
President Andrews called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for the Pledge of Alliance
- II. Roll Call was taken. Susan Andrews-P, Allen Bennett-P, Laurel Green-P, C. Roger McRae-A, Andrew "Drew" Onufrak III-P, Rocky Sanguedolce-P, and Clayton Steward-P. Also present was Borough Coordinator Donna Miller and Mayor Edward Alexander.

At this time, President Andrews stated an Executive session was held on June 29, 2020; for personnel reasons, no decisions were made. No session was held prior to this meeting.

- III. Public Concerns-Resident Joyce Taylor from 195 Broad Street stated the condition of Broad Street extension. President Andrews stated that estimates were already done for paving projects for 2020, but this will be looked into for 2021. Donna Miller will have maintenance repair with cold patch in the next couple of weeks.
- IV. Old Business:
 1. Skateboard Park. Councilwoman Green handed in a proposal from the Montgomery Park and Recreation Committee and Montgomery CDC to renovate and reopen the Montgomery Skate Park and add Basketball and Pickle Ball to the existing area and Volleyball outside the fence. The monies being used are the \$1000.00 from the Pier to Pier grant that was not used, \$1400.00 from the Riverside Roadhouse and the Montgomery CDC will be paying the balance. The Montgomery Lions club members have already moved the skateboard equipment to one side so repairs can be started. A motion was made by Rocky Sanguedolce to move ahead with this project; second by Allen Bennett. This motion was retracked at this time. President Andrews stated the new equipment is being selected and ready to order. Custom Asphalt Seal Coating will be doing the project, the cost would be the cost of materials plus the wages of the employees, Ed Alexander will be donating his time. A motion was made by Rocky Sanguedolce to move ahead with the project, second by Allen Bennett. Motion carried. The seal coating will be able to start next week.
 2. Police Policy and Procedure Manual. The final edit of this should be done by next week.
 3. Police Body Camera Policy. This is at the Solicitor's, more information will be available for the meeting of July 14, 2020.
- V. New Business:
 - 1&2. Social Media and Sexual Harassment Policies will be discussed at the meeting of July 14, 2020.


3.Streaming of Meetings. Discussion was held on the zooming of meetings and or streaming on the Borough's website. Resident Jon DeSantis stated a platform to use must be decided on first, Facebook or U Tube Live? with interactive or not? Councilman Onufrak asked if more or newer equipment would need to be purchased for this. A motion was made by Allen Bennett to conduct the meetings with zoom without audio but with chat interaction to Allen Bennett first, if not available to Rocky Sanguedolce, second by Rocky Sanguedolce. Motion carried. Allen Bennett will look into new laptop pricing to have at the meeting of July 14, 2020.

Councilman Onufrak asked about hiring a codes officer for the Borough for enforcing the grass, weeds, garbage, snow removal and other Borough Ordinances. This will be looked into for the 2021 Budget. Increasing fine costs will be addressed at the next work session of August 3, 2020. Councilman Bennett stated concerns the Fire Department and residents had about the hydrants and water lines. Donna Miller replied as this is a Water Authority question, but the Authority is aware of the concerns and addressing them.

VI. Public Comments: Councilman Steward stated the fireworks of July 3rd went well, with the crowd being low. Resident Shawn Coles asked about placing a speed indicator sign on S. Main Street to try to slow traffic down, this is a PennDOT issue since this is a State street, but Donna Miller will check more into this.

VIII. Adjournment. A motion was made by Laurel Green to adjourn the meeting at 7:05pm; second by Clayton Steward. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A".


Donna J. Miller
Borough Coordinator

djm