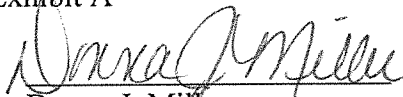


**Montgomery Borough Council  
Meeting  
December 9, 2019**

President Crist called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for Pledge of Alliance
- II. Roll Call was taken. Whitlow Wertz-A, Dale Brendle-P, Susan Andrews-P, Fae Herb-P, Lynn Crist-P, Amber Wilt-A and Shawn Coles-P. Also present was Borough Coordinator Donna Miller and Mayor Sean Leet.
- III. Public Concerns  
Resident Ruth Little asked about an update on the storage of the Police Body camera. The storage from the manufacturer was approved at last months Council meeting, but Council is waiting on the review of the Police Policy and Procedure Manual from the Solicitor before contacting the manufacturer. President Crist stated we must wait until this is reviewed, then training for the officers and it can be issued.
- IV. New Business:  
1.2020 Budget; review and first reading will be December 10, 2019. The only change of the budget was placing the uniform allowance back in for the part time officers. Patrol hours will be 60 hours after February 5, 2020 but this will be looked into with possible adjustments made. A question was asked by OIC Winters about the court time hours. The budget can be reopened in January if necessary.
- V. Public Comments:  
Resident Ruth Little asked about Police hours due to losing the School and Brady Twp. contracts. She wanted to know if there would be any possibility of getting these two contracts back, President Crist responded as Brady Twp. has contracted with Muncy Police, and the School is moving on with applications, the Regionalization talks are still taking place.
- VI. Adjournment. A motion was made by Susan Andrews to adjourn the meeting at 6:47pm; second by Dale Brendle. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"

  
Donna J. Miller  
Borough Coordinator

djm

**Montgomery Borough Council**  
**December 10, 2019**

President Crist called the meeting to order at 6:30pm.

- I. All rose for Pledge of Allegiance.
- II. Roll call was taken: Whitlow Wertz-P, Dale Brendle-P, Fae Herb-P, Lynn Crist-P, Susan Andrews-P, Amber Wilt-A/P (arrived at 6:34pm), Shawn Coles-P. Also present was Borough Coordinator Donna Miller, Solicitor Jonathan Dewald, Mayor Sean Leet and Junior Council member Saige Whipple.
- III. Fire Department Report. Brad Harding read and reviewed the November 2019 report; with a total of 13 calls; Fire-3; Rescue-0; EMS-8; Lift Assist-2 and Stand by-0. The November fundraiser was a success; EMT class will be finished next month, with 5 new EMT's; Engine 13 went out of service last week and will be finished this week with final items to complete the refurbishment, one member will start EMR class in Hughesville this month, all Borough Council is invited to the Christmas party on January 25<sup>th</sup> at 5pm at the Station.
- IV. EMA Report. Dennis Gruver handed in the monthly report for review. Dennis also reported that everything is going well with the Christmas food/toy delivery for December 24<sup>th</sup>. Dennis also read aloud a letter dated December 29, 1969 appointing him as Director of Civil Defense for Montgomery, at that time he announced that he will be stepping down at the end of 2020, which will be his 50<sup>th</sup> year. Proper paperwork must be done to appoint a new Director by the Governor, Greg Gruver will be taking over. A round of applause was given for the many years of service of Dennis Gruver.
- V. Public Concerns. None
- VI. Approve November 12, 2019 Meeting Minutes. A motion was made by Dale Brendle to approve; second by Whitlow Wertz. Motion carried.  
Approve November 25, 2019 Meeting Minutes. After a correction was made to state the Borough will not be placing the PPL accounts for our tenants at 33 S. Main Street in the Borough's name starting January 2020; A motion was made by Dale Brendle to approve, second by Susan Andrews. Motion carried.
- VII. Approve September 2019 Treasurer's Report. Councilwoman Herb asked about the PPL bill for the recreation(park) being high, also a question was asked to why the reports are late, this is due to working on Budget etc. A motion was made by Susan Andrews to approve; second by Dale Brendle. Motion carried.  
Approve October and November 2019 Treasurer's Report. These were tabled until next months' meeting.

- VIII. Code Enforcement Officer's Report. Donna Miller reviewed the written report issued by Codes Inc. There were no zoning or building permits issued, just one certificate of occupancy, they are still checking on properties for compliance of previous violations.
- IX. Solicitor's Report. Atty. Jonathan Dewald stated he reviewed the Police Policy/Procedure Manuel, he included revisions, Council should review and vote on at next months' meeting.
- X. Police Report. OIC Winters handed in and reviewed the written report for November 2019. He asked to keep State Police Trooper Adam Kurt in your thoughts and prayers due that he was shot today on duty.
- XI. Mayor's Report. Mayor Leet thanked Borough Council and the Community for his year term, and wished the incoming Mayor elect Herb the best of luck, and stated if she had any concerns or questions to contact him.
- XII. Borough Coordinator's Report. Donna Miller reported on the following:
- A. A meeting was held on December 5<sup>th</sup> to talk to new Council members about the proceedings of the meetings and the responsibilities of Council.
  - B. Christmas ham delivery will be Friday, December 20<sup>th</sup>.
  - C. Borough Reorganizational meeting will be Monday, January 6, 2020 at 6:30pm
  - D. The annual SPCA report was included in the Council packet for review.
  - E. A thank you was given to Councilwoman Shawn Coles for the work she did with the Christmas Parade/Santa and the Aaron Kelly concert.
  - F. A thank you was given to the out going Mayor Sean Leet, Councilman Crist, Wertz and Brendle.
  - G. A thank you was given to the EMA and Officer Houseknecht for the help they gave the Water Authority at the recent water leak.
  - H. She wished everyone a Merry Christmas and Happy New Year.
- XIII. Committee Report.
- Junior Council-Saige Whipple reported she and the Student Council will be shopping this Thursday for the Toys for Tots and delivering the presents to the Brick Church.
  - Summer Alive Program: A representative will be here starting in January.
  - Montgomery Community Development Committee: Councilwoman Herb stated they had a "coffee bar" fundraiser at the Aaron Kelly concert, the next meeting will be January 23, 2020.
  - Public Works: Streets, Lights, Curbs, Sidewalks and Storm Sewers: Councilwoman Andrews stated she will try again in the new year for a response from PPL for the cost of turning on some of the street lights that are now off. Councilman Wertz stated three of the storm sewers are repaired with two more to be done.
  - Parks/Recreation/Vacant Lots: Councilwoman Andrews stated she received some

concern about the foot bridge at the Heritage Park being slippery when wet. This will be looked into.

-Labor Relations-None

-Public Safety: Representative to Fire Company-None

-Maintenance/General Administration-Donna Miller reported that the back hoe is out for repair and one is being rented.

-Public Safety-Police-President Crist reminded everyone to be careful of the package thefts, if anyone from the community sees anything, please report.

-Public Safety-Representative to EMA-None

-Public Works-Representative to Water Authority. Donna Miller reported a new water operator was hired; PA Environmental Solutions starting January 1, 2020; the Authority is looking for new well sites, the water line is being extended to the White Deer Golf Course for the proposed new housing development and a grant to fix the water line on W. Houston Ave bridge is being applied for.

-Budget/Finance Committee- First reading of the 2020 Budget will be tonight.

-Tech Committee-Councilman Brendle stated with Council's okay he will still take care of the website; this should be done either by an elected official or a paid position. Upon the recommendation of Solicitor Dewald a confidentiality agreement should be signed by Mr. Brendle due to the emails and passwords. Attorney Dewald will draft this up.

-West Branch Regional Authority Representative-President Crist stated his term is up at the end of 2019, a new replacement should be appointed.

-Vacancy Board Committee-None

-Zoning Board-None

-Planning Commission-None

#### XIV. Old Business.

Councilwoman Coles asked Councilwoman Andrews for an update on the "live streaming". Councilwoman Andrews stated she will follow up with the School.

#### XV. New Business.

1. Resolution 2019-12-9, A resolution of the Borough of Montgomery adopting the 2020 Uniform Pension MMO \$26,608.80. A motion was made by Whitlow Wertz to accept this resolution; second by Amber Wilt. Motion carried.

2. 2020 Montgomery Borough Budget \$541,825.00 first reading. A motion was made by Susan Andrews to accept; second by Dale Brendle. A roll call vote was taken: Whitlow Wertz-No; Dale Brendle-Yes; Susan Andrews-Yes; Fae Herb-Yes; Shawn Coles-Yes; Lynn Crist-Yes; Amber Wilt-Yes. Motion carried.

\*\*Second reading of the Budget will be Monday, December 16, 2019 @ 6:30pm.

3. Accept resignation of Councilwoman Fae Herb. A motion was made by Dale Brendle to accept, second by Shawn Coles. Motion carried. This resignation was due to Fae Herb elected Borough Mayor in 2020. She thanked the outgoing Council members and Mayor for all their work.

XVI. Public Comments.

\*Larry Stout, President of the Historical Society reported the Stone Church open house will be Saturday, December 14 at 1pm with the service starting at 2pm.

\*Some students from the High School were in attendance to ask about the SRO. School Board member Gary Yocum was in attendance and stated a decision should be made next week about a new hire.

\*Resident Mark Barbier asked about the 2020 budget would be affected by the losing of the Brady Twp. agreement. President Crist replied as Brady Twp. has contracted with Muncy Borough for Police coverage starting February 5, 2020. The coverage hours for Montgomery Borough will be reduced. The budget can be reopened in January to address these issues.

\*Resident Ruth Little asked for an update on the Police body cameras, this was addressed previously in the meeting, Council must review and a decision will be made early 2020, she wanted to know if a decision could be made at the December 16<sup>th</sup> meeting, Attorney Dewald responded as not enough time to review the quantity of information.


\* Councilwoman Herb stated that the next Police Regional meeting will be Tuesday, January 14, 2020 at 6:30pm at Montgomery Borough office with Muncy, Montgomery, Clinton, Brady and Muncy Creek Twp. officials.

Executive Session-Personnel. A motion was made by Dale Brendle to adjourn the meeting into Executive session, with a possibility of decision(s) after at 7:05pm, second by Shawn Coles. Motion carried.

The meeting resumed at 7:37pm with no decisions made.

XVII. Adjournment. Motion was made by Susan Andrews to adjourn the meeting at 7:38pm; second by Dale Brendle. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"

  
\_\_\_\_\_  
Donna J. Miller  
Borough Coordinator

djm

**Montgomery Borough Council  
Meeting  
December 16, 2019**

President Crist called the meeting to order at 6:30pm.


- I. Pledge of Alliance-All rose for Pledge of Alliance
- II. Roll Call was taken. Whitlow Wertz-P, Dale Brendle-A, Susan Andrews-P, Fae Herb-P, Lynn Crist-P, Amber Wilt-A and Shawn Coles-P. Also present was Borough Coordinator Donna Miller and Mayor Sean Leet.
- III. Public Concerns  
Donna Miller reminded Council about the Christmas ham delivery of Friday, December 20<sup>th</sup>. Also, she stated that as of this time, two letters of interest were received to fill the vacant Council seat in 2020, interviews will take place on January 6, 2020 starting at 5:30pm; she will keep Council updated if the times would change.  
Resident Ruth Little asked about the Police body cameras, Council stated this is finalized and they will be up and running in 2020. She also asked about an update on the Penn Street properties, Donna Miller stated that these are in the process of being sold and all the monies will be paid to the Borough that is owed.
- IV. New Business:  
2020 Budget-\$541,825.00 Second Reading/Tax Ordinance #2019-5. A motion was made by Susan Andrews to accept the budget, second by Shawn Coles. A roll call vote was taken. Whitlow Wertz-No; Dale Brendle-Absent; Susan Andrews-Yes; Fae Herb-Yes; Shawn Coles-Yes; Lynn Crist-Yes; Amber Wilt-Absent. Motion carried.  
Councilwoman Andrews asked to attend the “Boot Camp” for newly elected Officials hosted by PSAB on January 17<sup>th</sup> and 18<sup>th</sup>, 2020. Councilwoman Shawn Coles would also like to attend. A motion was made by Fae Herb for these two to attend to cover the cost of the class plus mileage, second by Whitlow Wertz. Motion carried.
- V. Public Comments:  
Resident Ruth Little thanked the outgoing Council and congratulated the new members coming on in 2020. She would also like more communication between all Council.  
Councilwoman Coles asked for an update on the “live streaming” Councilwoman Andrews stated she will have more information at the January 2020 meeting.

The meeting was adjourned at 6:39pm to enter into Executive session for Personnel reasons, with a decision made after.

The meeting resumed at 7:10pm with no decisions made.

VI. Adjournment. A motion was made by Whitlow Wertz to adjourn the meeting at 7:10pm; second by Shawn Coles. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"

  
Donna J. Miller  
Borough Coordinator

djm