

Montgomery Borough Council
March 13, 2018

President Crist called the meeting to order at 6:30pm.

- I. All rose for the Pledge of Allegiance.
- II. Roll call was taken: Whitlow Wertz-P, Dale Brendle-P, Fae Herb-P, Lynn Crist-P, James McCarty-A, Susan Andrews-P, Amber Wilt-P. Also present was Borough Manger John Lynch, Mayor Robert Hoover Jr. and Solicitor Levi Woodward.
- III. Fire Department Report. Brad Harding read and reviewed the written report for February 2018; with a total of 16 calls; 7 EMS, 1 Rescue and 3 Fire and 2 Public Assist. One member is enrolled in the EMR class. February fundraiser of the Chicken BBQ was a success, there will be no April fundraiser; the Carnival is the week of May 7, with breakfast on May 6th. Brad also reported the Department is changing their SOG's to General Orders, he invited the fire committee members (Susan, Whitlow, Dale and Bob) to review these before they go into effect; Susan will coordinate a time for this. On Wednesday, March 28th, the topic for the CON ED class will be the HIPPA procedures. The fire department is working on a federal grant to help with funding for replacing the 17 SCBA's in the vehicles, estimate cost is \$120,000 to \$150,000 dollars.
- IV. EMA Report. None
- V. Public Concerns. None
- VI. Approve February 2018 Minutes. A motion was made by Whitlow Wertz to approve; second by Dale Brendle. Motion carried.
- VII. Approve January 2018 Treasurer's Report. Councilwoman Wilt had questions concerning the rental account, Donna Miller explained to her the difference in the rental amounts, between the \$650.00 per month and \$715.00 per month, also explained about empty and full apartments, she asked about having a copy of the rental agreements, a blank one could be given if wanted. Councilman Brendle asked Councilwoman Wilt what was her purpose for all of this. she responded asking about the discrepancies in the fund from month to month. She would like the format of the treasurer's report changed if possible, to be more detailed about the deposits being made for each apartment. Solicitor Woodward stated she can recommend changes to be made, but Council must vote to have the changes made. John Lynch and Lynn Crist both stated they would see if these changes could be made. Councilwoman Wilt also asked about the two repair invoices for the heat pumps, John Lynch answered stating one was for the pump located in the basement the other for Apartment #5. She also had a question about General Fund checking check #13186 to Sam's Club, she would like more detailed and explanation of expenses on this, John Lynch responded there is only a small

amount of room to write an explanation, but the receipts are attached to the check stub. Motion by Dale Brendle to approve; second by Susan Andrews. Motion carried.

Approve February 2018 Treasurer's Report. Tabled until next months' meeting. Councilwoman Herb asked why there is always a report that needs to be tabled every month; John Lynch responded due to statements coming from bank and audits and Auditors becoming here, it is sometimes hard to complete the report before the meeting date.

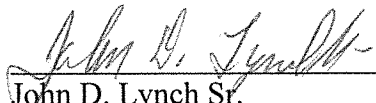
- VIII. Code Enforcement Officer's Report. Wally Bohner handed in his monthly report for review. Councilwoman Herb asked about the time limit given on citations before more procedures can be done, the limit is 10 days; she also asked about rental properties and landlord inspections, Wally replied that inspections are done. A vote on the Code Enforcement Officer contract will be held in Executive session.
- IX. Solicitor's Report. Levi Woodward had nothing more to report. Councilwoman Herb asked about an update on the abandoned vehicle issue, Solicitor Woodward responded that he and Wally are taking care of the issue, with more detailed letters etc.; Mayor Hoover and Councilman Wertz asked about the update on the vehicles on private lots as well.
- X. Police Report. Police Chief Delp reviewed the written report for February. Chief Delp reported on the purchasing a new reporting system for the Department. Officer Moyer has checked into this Metro Alert system, with this it will be possible for the Officers to do reports in the vehicles and easier accessibility to vital information; also, e-filing of citations can be done. Officer Houseknecht would be able to do the training on this. The laptops in the vehicles can be used for this. The cost of this system is \$7,547.20; the Montgomery School will donate \$1,400.00. Councilman Wertz questioned about the annual license fee; this is a normal fee. A motion was made by Susan Andrews to purchase this new equipment, second by Amber Wilt. Motion carried. Councilwoman Herb asked Chief Delp about complaints, he responded as they must be done within 30 days of the incident and signed and notarized.
- XI. Mayor's Report. Mayor Hoover reported the Wine fest is Saturday, August 11, 2018 at the Borough park; so far there are six wineries and fourteen vendors signed up, also a car show will be held. Mayor Hoover is also working on a National Night Out to be held in August 2018.
- XII. Borough Manager's Report. John Lynch reported he has been off for the past six weeks with back surgery and will have an updated report next month.
- XIII. Committee Report. Councilwoman Andrews asked to be placed on the Long Term Budget Committee, all agreed.

- XIV. Old Business. Councilwoman Andrews asked about the budgeted Park money, what it is used for etc., John Lynch answered with grass cutting, maintenance, tree removal etc.,
- XV. New Business. Councilwoman Andrews asked what could be done with the problem that occurs at the School during drop off and pick up times on Lewis, Warren and School streets. A lot of ideas were talked about, there is a No left turn sign installed but not a proper PennDOT sign, that could be enforced. The only way this could be enforced is having a proper Borough Ordinance and sign. A sit-down meeting with the Townships and Borough? John Lynch stated he will contact Don Free from PennDOT of any suggestions he might have. Further discussions will be held as more information is available. Councilwoman Andrews and Herb asked about possibly starting a "Tech" committee to work with Wally Bohner to help with the website, camera, computers etc. Councilwoman Andrews and Herb are now on this committee.
- XVI. Public Comments. Larry Stout from the Historical Society will hold its 3rd Thursday informational session on March 15, 2018 with the topic of the Montgomery Mills, he also stated the Raise the Region Annual Fundraiser will start March 16th and run for 30 hours, with proceeds going to the Library and Historical Society. Councilwoman Herb stated that the Hometown Hero's banners are in the 5th year, a 15% discount is available until April 6th, 2018. Councilman Wertz asked about the quality of the new banners. Fae stated the Annual Montgomery yard sales are Saturday May 19th, (3rd Saturday). She will be working on a free map for them, cut off is the week before. Christy Phillips from the CDC Corporation stated the tax-exempt status was revoked due to failure to file Form 990/990-EZ in the past. A motion was made by Susan Andrews to give the CDC \$275.00 out of the Revitalization account to start the process for the non-profit status back to start with fund raiser etc., second by Fae Herb. Motion carried.

Executive Session-Council entered into Executive Session at 7:30pm and resumed the meeting at 8:45pm

A motion was made by Dale Brendle to accept the Code Enforcement Officer's Contract from January 1, 2018 thru December 31, 2018 upon the approval of the Solicitor review; second by Whitlow Wertz. Motion carried.

XVII. Adjournment. Motion was made by Dale Brendle to adjourn the meeting at 8:46pm; second by Whitlow Wertz. Motion carried.



John D. Lynch Sr.
Borough Manager

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