

**Montgomery Borough Biennial Organization Council Meeting  
January 6, 2020**

Mayor Herb called the meeting to order at 6:30pm.

- I. All rose for Pledge of Allegiance.

At this time, a motion was made by Susan Andrews to appoint Shawn Coles to Borough Council for a two-year term ending 2021; second by Amber Wilt. Motion carried.

Nominations were opened to appoint a new Council member to fill a two-year term ending 2021. Andrew Onufrak III was nominated by Susan Andrews and Edward Alexander was nominated by Clay Steward. The nominations were closed. A roll call vote was taken as follows: Vote for Andrew Onufrak III—Clay Steward-No; Laurel Green-No; Susan Andrews-Yes, Rocky Sanguedolce-Yes; Shawn Coles-Yes, Amber Wilt-Yes. Vote was four yes, two no-Andrew Onufrak III is the new Council member for a two-year term ending 2021.

- II. Roll call was taken: Clay Steward-P, Laurel Green-P, Susan Andrews-P, Amber Wilt-P, Shawn Coles-P, and Rocky Sanguedolce-P. Also present were Borough Coordinator Donna Miller, Solicitor Robin Read and Mayor Fae Herb.
- III. Vote for President. Nominations were open for President of Council. Nominations were as follows:  
Clay Steward was nominated by Laurel Green, Susan Andrews was nominated by Amber Wilt and Rocky Sanguedolce was nominated by Shawn Coles. Nominations were closed.  
A roll call vote was taken for Clay Steward for President; Clayton Steward-Yes; Laurel Green-Yes; Susan Andrews-No; Rocky Sanguedolce-No; Shawn Coles-No; Amber Wilt-No. Vote was two yes and four no. A roll call vote was taken for Susan Andrews for President; Clayton Steward-No; Laurel Green-Yes; Susan Andrews-Yes; Rocky Sanguedolce-Yes; Shawn Coles-No ;Amber Wilt-Yes. The vote was four yes, two no. Susan Andrews is the Montgomery Borough Council President.

Vote for Vice-President. Nominations were open for Vice President. Rocky Sanguedolce was nominated by Amber Wilt and Shawn Coles was nominated by Rocky Sanguedolce. Nominations were closed. A roll call vote was taken for Rocky Sanguedolce for Vice-President. Clay Steward-Yes; Laurel Green-Yes; Susan Andrews-Yes; Rocky Sanguedolce-Yes; Shawn Coles-Yes; Amber Wilt-Yes. Six yes votes. Rocky Sanguedolce is the Montgomery Borough Vice-President.

At this time, President Andrews presided over the remainder of the meeting.

Vote for President Pro Tem. Nominations were open for President Pro Tem. Amber Wilt was nominated by Susan Andrews and Shawn Coles was nominated by Amber Wilt. Nominations were closed. A roll call vote was taken for Amber Wilt for President Pro Tem. Clay Steward-Yes; Laurel Green-Yes; Susan Andrews-Yes; Rocky Sanguedolce-Yes; Shawn Coles-Yes, Amber Wilt-Yes. Six yes votes. Amber Wilt is the Montgomery Borough President Pro Tem.

- IV. Fire Department Report. Brad Harding read and reviewed the written report for December 2019; with a total of 13 calls; Fire-5; Rescue-0; EMS-8; Lift Assist-0, Stand by-0 with a total of 204 calls for 2019. The December fundraiser was a success, all five members completed the EMT class and passed the practical portion and the National Registry test is later in January 2020. One member will be starting the First Responder class this week.
- V. EMA Report. Dennis Gruver reviewed the written report for December 2019 and provided the yearly audit and Thanked everyone for their help with the Christmas box deliveries on December 24<sup>th</sup>.
- VI. Public Concerns. Resident Ruth Little questioned about a Council member moving outside the Borough. Councilman Steward answered he did purchase property outside the Borough but his primary residence is within the Borough, but if this would change, he would inform Council. Resident Sean Leet asked President Andrews if she would happen to

take over the Mayor's duties regarding Police issues what would she do, President Andrews replied as she would step aside and let the Vice President handle these issues.

- VII. Approval of December 9, 2019 Minutes. A motion was made by Clay Steward to accept; second by Shawn Coles. Motion carried. Approval of December 10, 2019 Minutes. A motion was made by Shawn Coles to accept, second by Amber Wilt. Motion carried. Approval of December 16, 2019 Minutes. A motion was made by Amber Wilt to accept, second by Laurel Green. Motion carried.
- VIII. Approval of October 2019 Treasurer's Report. A motion was made by Shawn Coles to accept; second by Amber Wilt. Motion carried. Approval of November/December 2019 Treasurer's Report. Tabled until next month's meeting.
- IX. Code Enforcement's Officer's Report. Donna Miller reviewed the monthly report from Codes Inspections. Several occupancy permits were issued.
- X. Solicitor's Report. Atty. Robin Read had nothing to report.
- XI. Police Report. OIC Winters reviewed the yearly and monthly report. He suggested reopening the 2020 budget for more Police protection due to the rising numbers of incidents. President Andrews asked OIC Winters about the noteworthy items at the bottom of the report, she asked for a breakdown of the items (Borough/Twp) to be discussed at the work session.
- XII. Mayor's Report. Mayor Herb welcomed the new and old Council members and thanked everyone and to have patience with her, she would like to have evening hours to hear the communities concerns and thoughts/ideas. She would like the new year to be professional and productive. The next Police regionalization discussion/meeting will be here on Tuesday, January 14, 2020 at 6:30pm. She also stated about the Sun Gazette article in the recent edition about the Montgomery Opera house. Mayor Herb has been in contact with Cari McNear from

Montgomery High School, the Virtuoso is performing West Side Story and would like to update an old poster that was found picturing Main street, they would like permission to redo this, Council gave the okay to proceed with this.

XIII. Borough Coordinator's Report. Donna Miller reported bids were received for the new maintenance garage roof, she will proceed with this for spring.

XIV. Committee Report-Appointing new Committee members (see attached sheet) This is tabled until the work session meeting of January 20, 2020.

XV. Old Business-President Andrews and Councilwoman Wilt will have more information on the "live streaming" at upcoming meetings.

XVI. New Business

Appointments:

1. Water Authority-L. Whitlow Wertz (Five-year Term, 2020-2024)- Motion by Clay Steward to accept; second by Shawn Coles. Motion carried.
2. Solicitor-McNerney, Page, Vanderline & Hall-Jonathan DeWald-This was tabled until the meeting of January 20, 2020.
3. Planning Commission-Gary Yocum and Rocky Sanguedolce. A motion was made by Clay Steward to accept, second by Shawn Coles. Motion carried.
4. Zoning Board-This was tabled until the meeting of January 20, 2020.
5. Depository-Muncy Bank & Trust Co.- Motion by Amber Wilt to appoint Muncy Bank & Trust Co., second by Rocky Sanguedolce. Motion carried.
6. Engineer-Larson Design Group. Motion by Rocky Sanguedolce to appoint Larson Design Group, no second. This was tabled until the meeting of January 20, 2020.
7. Secretary-Angela Adams. Motion by Shawn Coles to appoint Angela Adams; second by Clay Steward. Motion carried.
8. Assistant Secretary & Treasurer-Donna J. Miller. Motion by Shawn Coles to appoint Donna J. Miller.; second by Clay Steward. Motion carried.

9. Chief Executive Administrator for Pension. Motion by Shawn Coles to appoint Angela Adams, second by Clay Steward. Motion carried.
10. Newspaper of Record. Motion by Laurel Green to appoint Sun-Gazette and East Lycoming Shopper; second by Amber Wilt. Motion carried.
11. EMA- Motion by Shawn Coles to donate \$750 quarterly; \$3,000 annually; second by Clay Steward. Motion carried.
12. SPCA-Motion by Amber Wilt to donate \$250 annually; second by Laurel Green. Motion carried.
13. Civil Service Commission- This was tabled until the meeting of January 20, 2020.
14. Vacancy Board. A motion was made by Rocky Sanguedolce to appoint Edward Alexander as the community member to this, second by Clay Steward. Motion carried.
15. Set Remainder Meeting Dates. Motion by Amber Wilt to meet the second Tuesday of each month at 6:30pm beginning February 11, 2020 with work sessions Mondays and Thursdays if needed; second by Rocky Sanguedolce. Motion carried. The remaining dates are March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8, 2020.

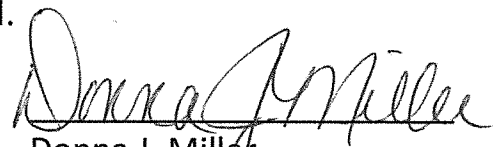
Work session will be Monday, January 20 at 6:30pm.

Public Comments: Resident Ruth Little asked for an update on the Police Body camera storage, all Council was instructed to review the Police Policy and Procedure Manual, President Andrews stated a decision will be made at the January 20, 2020 meeting if it would only be the section(s) about the Police Body cameras.

Councilwoman Wilt thanked the Girl Scouts for participating in the meeting.

Executive Session-Council entered into Executive Session at 7:12 with no decisions made after.

- XVII. Adjournment. A motion was made by Amber Wilt to adjourn at 7:12pm; second by Clay Steward. Motion carried.



Donna J. Miller  
Borough Coordinator

**Montgomery Borough Council  
Meeting  
January 13, 2020**

President Andrews called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for Pledge of Alliance
- II. Roll Call was taken. Susan Andrews-P, Shawn Coles-P, Laurel Green-P, Andrew "Drew" Onufrak III-P, Rocky Sanguedolce-P, Clay Steward-P and Amber Wilt-A. Also present was Borough Coordinator Donna Miller and Mayor Fae Herb.
- III. Public Concerns-None
- IV. New Business:
  1. Borough Solicitor. Discussion and questions were asked to why the Borough is looking for a new Solicitor, a motion was made by Rocky Sanguedolce to retain the firm of McNerney, Page, Vanderline and Hall until March 31, 2020; second by Clay Steward. Motion carried. More information will be talked about at the January 20<sup>th</sup> work session about possibly a new Solicitor.
  2. Boot Camp-January 17 & 18, 2020. A motion was made by Shawn Coles to approve six members to attend the PSAB boot camp on this weekend or any other; second by Clay Steward. Motion carried.
  3. Appoint WBRA member. Donna Miller explained about this and stated the Executive Director of WBRA, Eric Moore resigned as of May 31, 2020. A motion was made by Laurel Green to appoint Rocky Sanguedolce for the West Branch Regional Board for a five-year term for the replacement of Lynn Crist; second by Clay Steward. Motion carried.
  4. President Andrews stated she received information from the PSAB about a Membership Training Subscription Program, this would be a yearly program for all Council, employees, anyone associated with the Borough; costing \$450.00 with savings of free access to all webinars, 50% discount on all classroom training and 25% discount on legal updates. A motion was made by Clay Steward to enroll in this program for one year; second by Laurel Green. Motion carried.  
President Andrews stated she will have handouts for Council to review before the next meeting.
- V. Public Comments: Councilwoman Coles stated a decision was promised about the Police Body cameras policy for the January 20<sup>th</sup> meeting, the policy is available for review, Mayor Herb and Donna Miller will work out the details about Council reviewing the policy. Councilwoman Coles also asked about the foot bridge that was talked about at previous meetings. Mayor Herb asked for an Executive session to discuss personnel matters. Dale Brendle stated the emails are ready for Council.

- VI. Adjournment. A motion was made by Shawn Coles to adjourn the meeting at 6:48pm to enter into Executive session for Personnel reasons with no decision made after; second by Rocky Sanguedolce. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"

  
Donna J. Miller  
Borough Coordinator

djm

**Montgomery Borough Council  
Meeting  
January 20, 2020**

President Andrews called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for Pledge of Alliance
- II. Roll Call was taken. Susan Andrews-P, Shawn Coles-P, Laurel Green-P, Andrew “Drew” Onufrak III-P, Rocky Sanguedolce-P, Clayton Steward-P and Amber Wilt-P. Also present was Borough Coordinator Donna Miller, Mayor Fae Herb, Solicitor Jonathan Dewald arrived to enter into Executive Session.
- III. Public Concerns-None
- IV. New Business:
  1. Borough Engineer. Donna Miller held a brief discussion on what the Engineer could do etc.; help with paving, grants. A motion was made by Rocky Sanguedolce to retain Larson Design Group as our Borough Engineer, second by Laurel Green. Motion carried.
  2. Borough Committees. President Andrews reviewed recommendations she had for each committee, she asked for others input, Councilman Steward responded as a good job done; public members can be on the committees; she would like each committee to meet on a regular basis, advertise these meetings with open to the Public and have minutes for these. President Andrews would like to have a meeting schedule for the next six months for the following committees; General Administration; Public Works, Public Safety and Finance. Mayor Herb stated there are general forms to use for note taking at these meetings, she will look into obtaining these forms.

A description of each committee is attached.

**General Administration: (current Labor committee)**-One project for this committee in the coming year would be to work on a Policy/Procedure Manual for the Non-Uniform Employees. **Clay Steward, Laurel Green, Rocky Sanguedolce (Chair), Susan Andrews-Ex officio; with the Alternate of Shawn Coles.**

**Public Works: Rocky Sanguedolce, Donna Miller, Clay Steward (Chair), Drew Onufrak. No Alternate.**

**Parks, Recreation and Environment: Laurel Green (Chair), Drew Onufrak, Fae Herb, Misty Raup, with the Alternate of Amber Wilt.**



**Public Relations:** President Andrews would like to start having a newsletter. **Clay Steward (Chair), Shawn Coles, Susan Andrews, Fae Herb and Dale Brendle.**

**Finance:** **Angie Adams, Donna Miller, Rocky Sanguedolce, Susan Andrews (Chair), Shawn Coles with Alternate of Laurel Green.**

**Holiday:** **Amber Wilt, Laurel Green, Shawn Coles (Chair), Clay Steward and Fae Herb.**

**Planning and Development:** **Rocky Sanguedolce (Chair), Drew Onufrak, Clay Steward and Shawn Coles.**

**Public Safety:** President Andrews would like to see this committee have regular meetings. **Fae Herb, Shawn Coles, Clay Steward, Rocky Sanguedolce, Susan Andrews-Ex-officio; with Alternate of Amber Wilt, No Chair was appointed.** President Andrews will get information for the February work session if Mayor Herb could be the Chair of this committee due to this involves the Fire Department and EMA; if Mayor Herb cannot be the Chair, Shawn Coles stated she would do this.

President Andrews would like to revisit the Civil Service Commission (Gary Yocum and Amber Wilt; Amber no longer would like to be on that committee); Shade Tree Commission (Roger McRae) and the Planning Commission (Rocky Sanguedolce and Gary Yocum);

3. Police Policy/Procedure Manual. Discussion was held on the manual. Councilman Steward stated it should be accepted as is but revisited as needed to, President Andrews stated to revisit by the end of March 2020 or in three months. A motion was made by Rocky Sanguedolce to accept the entire manual review as needed, second by Clayton Steward. Councilman Onufrak had questions about the turning on and off of the cameras. More discussion was held on this at this time. A roll call vote was taken, Susan Andrews-No; Shawn Coles-Yes; Laurel Green-No; Drew Onufrak-No; Rocky Sanguedolce-Yes; Clay Steward-Yes; Amber Wilt-No. Vote was four no and three yes. This motion did not pass. After more discussion was held, a motion was made by Shawn Coles to accept the portion of the Police Policy manual that pertains to the Police Body cameras but to review the rest of the manual by the March 10, 2020 meeting, second by Laurel Green. Motion carried.

President Andrews stated a Resolution must be done to appoint the recent new Council members that were appointed to fill the vacant seats, they were Shawn Coles and Andrew "Drew" Onufrak III, this will be done at the next meeting. She also stated that the "Cops" grant is now open, the deadline is March 11, 2020 these funds are available to hire a full time Officer, this was approved in 2019; more will be discussed at the February 3, 2020 meeting.

A lengthy discussion was held on what to do after February 5, 2020 when the Brady Twp. Police contract will be done, Mayor Herb stated is was placed in the 2020 Budget for approximately 60-70 hours per week, Councilwoman Coles stated to look at the budget with possibly reopening it, the deadline for the Budget is February 15, 2020. Councilman Onufrak asked who would cover if no one on duty for the Borough, the PA State Police would cover at this time, he also stated about scheduling, that the peak hours Officers are needed. Mayor Herb decides the scheduling of the Police department, but the Council makes the decisions on the budgeting, hiring, firing, promotion, demotion. A motion was made by Amber Wilt to have Police hours starting February 5, 2020 as 60 hours per regular week, (40 hours full-time, 20 hours part time), second by Laurel Green. A roll call vote was taken; Susan Andrews-Yes; Shawn Coles-No; Laurel Green-Yes; Andrew Onufrak III-Yes; Rocky Sanguedolce-No; Clayton Steward-Yes; Amber Wilt-Yes, Five-Yes; Two-No. Motion carried. More discussion was held on what to do with covering hours due to sick, vacation etc., OIC Winters is on call all the time. It was decided that it should be 60 hours total per week. Discussion was held on keeping all of the Police Officers or furloughing some. A motion was made by Rocky Sanguedolce to retain all the Police Officers (1-full time, 6 part time), second by Shawn Coles. A roll call vote was taken; Susan Andrews-Yes; Shawn Cole-Yes; Laurel Green-No; Andrew Onufrak III-Yes; Rocky Sanguedolce-Yes; Clayton Steward-No; Amber Wilt-Yes. Five-Yes; Two-No. Motion carried.

“Work meetings” will be the first Monday of every month, starting at 6:30pm here at Borough Hall; except for September due to the Holiday, when it will be Thursday, September 3<sup>rd</sup>, the dates are as follows: Feb 3, March 2, April 6, May 4, June 1, July 6, August 3, Sept 3, Oct 5, Nov 2 and December 7, 2020.

Discussion was held on having Executive Sessions before the regular meetings starting at 6 pm, if this is not enough time it can be entered into after the regular meeting also. A motion was made by Rocky Sanguedolce to start Executive Session at 6pm before the regular meeting if necessary, second by Shawn Coles. Motion carried. When starting the regular meeting it must be stated that an Executive Session was held and for what reason so the Public can have comments. President Andrews stated only herself, Mayor Herb or Donna and Angie should contact our Solicitor.

President Andrews stated she would like her and Rocky Sanguedolce be placed as authorized users of the Borough’s website through PSAB. All Council members must have their NIMS 100 and 700 training and certification, this must be done so the Borough can receive disaster monies. Also no one except for the President and Mayor are to talk to the press. President Andrews would like all the Council members to receive the PSAB magazine. She asked the Holiday committee to look into sponsorship of the Fireworks or other Holiday events. Also, she asked the Council not to park on the street on meetings nights so that would open up parking for the public to attend the meetings. She asked why there was a problem with our Borough Solicitor, Councilwomen Wilt and Green responded as to lack of Municipal Knowledge. Ms. Andrews would like Donna, Angie and herself to attend an upcoming PSAB Capital Planning class, more details to follow. President Andrews asked for an up to date inventory list from the Police Departments and

## Maintenance Departments.

Councilwoman Wilt asked about the breakdown of the Police activities that was reported on the last Police Report. OIC Winters responded as to 94% was in the Borough with 6% in Brady Twp. She stated she contacted Cari McKear from the School about the live streaming of the meetings, is the wiring correct for this???, a discussion was held about live streaming using U Tube and our Borough website. A motion was made by Laurel Green to contact a third-party IT company, second by Clayton Steward. A roll call vote was taken; Susan Andrews-Yes; Shawn Coles-No; Laurel Green-Yes, Andrew Onufrak III-No; Rocky Sanguedolce-Yes; Clayton Steward-Yes, Amber Wilt-No; Four-yes; Three-no; Motion carried. More information will follow at the February 3<sup>rd</sup> meeting. Councilwoman Coles asked for an update on the foot bridge that crosses over Black Hole Creek to the Bower Street complex, she suggested chicken wire to be placed on to help with slippery conditions. Donna Miller will look into this. She also asked for an update about the street lights, President Andrews is still working on this. A question was asked about the parking permits for the parking lot on W. Houston Ave./N. Main Street; President Andrews asked the Public Works committee to look into this and report back at the February meeting. Shawn Coles asked if all the fines were collected from the sale of properties on Penn Street, Donna Miller stated all of the charges she had were paid in full, but with this sale just happening, a full report from Codes Inc. will follow at the next meeting. Councilwoman Green asked about the Regional Police information to be more available to the Public, discussion was held on getting a PDF file so this can be placed on the website.

- V. Public Comments: Resident Mark Barbier asked Council to give Ruth Little an update on the action that was taken previously in the meeting about the Police Body camera policy, and wanted to thank Ruth for all of her perseverance on this issue. Resident Dale Brendle stated that the Council President voted on Police issues tonight that would create a conflict. Solicitor Dewald respond as the only time it would be a conflict if her or someone in her household would have a monetary benefit from these issues. Solicitor Dewald said an Advisory statement can be done from the Ethics Commission; President Andrews stated she is obtaining this Advisory statement. Resident Ruth Little asked for an update on Councilman Steward residency, Mr. Steward responded as he is an Elector of Montgomery Borough; Solicitor Dewald responded as Council cannot do anything, this would be a legal issue to involve the District Attorney's office. Mayor Herb stated the next Police Regional meeting will be here at 6:30pm on Tuesday, January 28, 2020, she also thanked Borough Council members Laurel, Drew, Shawn, Rocky and resident Ruth Little for their attendance at the last meeting.
- VI. Adjournment. A motion was made by Laurel Green to adjourn the meeting at 8:13pm to enter into Executive session for Personnel reasons with no decision made after; second by Clayton Steward. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"



Donna J. Miller  
Borough Coordinator

djm

**Montgomery Borough Council  
Meeting  
February 3, 2020**

President Andrews called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for Pledge of Alliance
- II. Roll Call was taken. Susan Andrews-P, Shawn Coles-P, Laurel Green-P, Andrew "Drew" Onufrak III-P, Rocky Sanguedolce-P, Clayton Steward-P and Amber Wilt-A. Also present was Borough Coordinator Donna Miller, Mayor Fae Herb and Solicitor Jonathan Dewald.

At this time, President Andrews stated an Executive session was held for personnel reasons.

- III. Public Concerns-None

- IV. Old Business:

1. "Live Streaming" meetings. There were discussions about the live streaming of meetings, about audio and visual recordings on social media, U tube etc.; about how long to hold onto the audio tapes, Council asked the Solicitor could anyone video meetings and then post? Yes. Solicitor Dewald stated the Borough should have a record retention policy. Councilman Steward asked if we could have a third party do this for the Borough, Councilwoman Green will contact the School about doing this; if any other Council would like to contact third parties, feel free to do so. Mayor Herb suggested the agendas be posted to the website before the meetings, items that Council would like to be placed on the agenda should be done no later than noon the Friday before the meeting. Councilwoman Coles asked if someone could be charge to video and ask and answer questions from the Public during the meeting. Councilman Onufrak stated if he received any questions or concerns from residents that could not attend the meeting, he could state them under Public concerns, New/Old Business or anytime in the meeting.

2. Due to Shawn Coles not being sworn in at the January 6, 2020

Reorganizational meeting, a motion is needed to approve the following that occurred at the January 6, 13 and 20, 2020 meetings: Approval of December 9&10, 2019 minutes; October 16, 2019 Treasurer's report; appoint L. Whitlow Wertz to Water Authority, appoint Gary Yocum and Rocky Sanguedolce to the Planning Commission; Appoint Angela Adams as Secretary; Donna Miller as Assistant Secretary and Treasurer, Appoint Angela Adams as Chief Executive Administrator for Pension, EMA donation. January 13, 2020: Approve six members to attend PSAB Boot camp; January 20, 2020: To accept the portion of the Police Policy manual that pertains to the Police Body cameras but to review the rest by March 10, 2020, To retain all the Police Officers(1 full time, 6 part-time); and to start Executive Session at 6pm. A motion was made by Rocky Sanguedolce to approve all the above, second by Clayton Steward. Motion

carried.

Councilman Steward made a motion to furlough four (4) Police officers, Solicitor Dewald explained about the process of this, with loundermill hearings for the Officers and a need for Executive session to discuss, with action taken at Public meeting, no second was done, no action was taken on this motion.

Councilwoman Green stated she contacted the Brick House Advertising in Muncy to do our website and emails, she has no formal quote but the cost would be yearly \$150.00 with an extra cost of a one-time set up fee, she will have more information for the next meeting.

Councilwoman Coles stated that a Holiday committee meeting will be Thursday, February 6<sup>th</sup> at 2pm at her Shop; she might change the time to 5pm, she will let everyone know if changed.

Councilman Steward stated he will be in and out of the Borough due to helping with his daughter after she gives birth and then he will be having knee surgery. A discussion was held on how long the audio tapes are kept after the Borough minutes are approved. A resolution is needed for this. A motion for this was done later in the meeting due to the Resolutions that need to be done first for all Council to vote. Solicitor Dewald will have a Record Retention Resolution written for the next meeting to be voted on for both audio and video recordings.

V. New Business:

1. Resolution 2020-2-3#1 to Appoint Shawn Coles as a Borough Council member for the term of 2020-2021. A motion was made by Rocky Sanguedolce to accept, second by Clayton Steward. Motion carried.

2. Resolution 2020-2-3#2 to Appoint Andrew Onufrak III as a Borough Council member for the term of 2020-2021. A motion was made by Laurel Green to accept, second by Clayton Steward. Motion carried.

3. Accept Resignation of Councilwoman Amber Wilt. A motion was made by Clayton Steward to accept, second by Laurel Green. Motion carried. Donna Miller replied as advertisements of letters of interest will be done with the deadline of Friday, February 21, 2020 at 3:30pm, with interviews the following week, with possibly a decision at the next Council meeting on March 10, 2020.

4. Sale of Police Body cameras. Mayor Herb stated OIC Winters was contacted from another agency that would like to purchase two of our Police Body cameras. The cameras are still in need of equipment to get them working, she instructed OIC winters to get two of the body cameras ready for use, the quote still needs to be accepted, but this will be done. We have a total of four but with the changes in the Police Department not all the cameras are needed. The company where they were purchased will not take them back. If the cameras are sold, they should be sold at the same price that they were purchased for, some of the price should be refunded to Brady Twp. A discussion was held on only selling one camera, so the Borough would have one for backup. A motion was made by Shawn Coles to sell one Police Body camera at the original purchase price; second by Rocky Sanguedolce. Motion carried. Mayor Herb will have OIC Winters contact the agency that is interested in these to ask if interested in just one and report back to Council.

Discussion was held on telephonically communication when members cannot attend the meeting, more discussion on this will follow in upcoming meetings. A motion was made by Rocky Sanguedolce to destroy the audio/video tapes after the minutes are approve effective immediately; second by Andrew Onufrak II. Motion carried. More discussion was held on the length of time the archive tapes would be kept. A motion was made by Shawn Coles to keep the tapes for two months, second by Rocky Sanguedolce. A roll call vote was taken: Susan Andrews-No; Shawn Coles-Yes; Laurel Green-No; Andrew Onufrak III-No; Rocky Sanguedolce-Yes; Clayton Steward-No, Four-No; Two-Yes; Motion did not pass. More discussion will be held at a later date for this. Councilman Steward asked about the Police schedule that was included in the recent report about Regionalization, this was just a sample.

- VI. Public Comments: None
- VII. Executive Session-Personnel
- VIII. Adjournment. A motion was made by Shawn Coles to adjourn the meeting at 7:16 pm to enter into Executive session for Personnel reasons with no decision made after; second by Laurel Green. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"

  
Donna J. Miller  
Borough Coordinator

djm