

Montgomery Borough Council
October 8, 2019

President Crist called the meeting to order at 6:30pm.

- I. All rose for Pledge of Allegiance.

- II. Roll call was taken: Whitlow Wertz-A, Dale Brendle-P, Fae Herb-P, Lynn Crist-P, Susan Andrews-P, Amber Wilt-P, Shawn Coles-P. Also present was Borough Coordinator Donna Miller, Solicitor Jonathan Dewald, Mayor Sean Leet and Junior Council member Saige Whipple.

- III. Fire Department Report. Brad Harding read and reviewed the September 2019 report; with a total of 31 calls; Fire-4; Rescue-3; EMS-21; Lift Assist-1 and Stand by-2. The September fundraiser was a success and the bonfire/parade were held with no issues, Rescue 13 and 8 members attended the RTF 80 quarterly training. MVFC is providing EMS coverage at the Independent Youth Football games, the fire department received a \$65,500.00 grant from the Federal government to use towards new air packs, they will be meeting with Congressman Keller's office to obtain more funding for these, as each air pack is approximately \$11,000.00.

- IV. EMA Report. Dennis Gruver handed in the monthly report for review. Dennis also reported that the floats/band for the Halloween parade will disband at the Trader Okkie property for safety, Thomas Ave will be blocked from Miller Ave. to the Legion.

- V. Public Concerns.
Resident Ruth Little asked for an update on the Police Body cameras, she asked if funding was the problem, if someone would loan the money at zero percent interest. Mayor Leet responded as quotes were received to bring to the Budget committee, OIC Winters stated he is waiting for a quote from Lyco-Micro. Ms. Little also stated that a resident might be good to participate in the talks of regionalization of the Police departments. President Crist stated the next meeting will be here at the Borough office on Tuesday, October 15 starting at 6:30pm. All residents are invited to attend, especially the ones that are running for offices in the November election.
Resident Jon DeSantis asked what the Borough/Council is doing to move forward. President Crist stated he acknowledges this and more will be resolved tonight in Executive session.
Resident Gary Yocum asked the Police Department as why there were no Police leading the bonfire parade on October 1st. OIC Winters responded as he believed the on-duty officer was responding to a call. Clayton Steward asked at this time to have Police for the Halloween and Christmas parades.

- VI. Approve September 5, 2019 Meeting Minutes. A motion was made by Susan

- Andrews to approve; second by Fae Herb. Motion carried.
Approve September 10, 2019 Meeting Minutes. A motion was made by Shawn Coles to approve, second by Susan Andrews. Motion carried.
Approve September 26, 2019 Meeting Minutes. A motion was made by Fae Herb to approve; second by Shawn Coles. Motion carried.
Approve October 6, 2019 Meeting Minutes. A motion was made by Susan Andrews to approve; second by Amber Wilt. Motion carried.
- VII. Approve July 2019 Treasurer's Report. A motion was made by Susan Andrews to approve; second by Shawn Coles. Motion carried.
Approve August 2019 Treasurer's Report. This was tabled until next months' meeting.
- VIII. Code Enforcement Officer's Report. Donna Miller reviewed the written report issued by Codes Inc. Solicitor DeWald stated the Code violation/Ordinance numbering problem is still being worked on.
- IX. Solicitor's Report. Atty. Jonathan Dewald reviewed the September 17, 2019 letter sent by PennDOT about the intersection of S. Main Street and Montgomery Street. The Burley Drive vacating will be done at the November 5th, 2019 meeting due to time limits for notification to the adjourning property owner.
- X. Police Report. OIC Winters handed in and reviewed the written report for September 2019. OIC Winters also stated a good job was done by the Fire and Police departments on the recent medical emergencies. In response to resident Gary Yocum about no Police leading the bond fire parade, the on-duty Officer was at a call at the time of the Parade. The updated 145-page Police Policy Manuel, was given to President Crist by Mayor Leet, this was not reviewed by the Solicitor or Police Committee. This will be reviewed and acted on when the review is complete. The next Regional Police informational meeting will be Tuesday, October 15 at 6:30pm at the Montgomery Borough Office, the participating parties are Muncy, Montgomery Boroughs and Clinton and Brady Townships. OIC Winters stated he heard of interest from Muncy Creek Township for this.
- XI. Mayor's Report. Mayor Leet stated it was discussed in a previous meeting about changing OIC Winters rank to Corporal. A motion was made by Dale Brendle to change the rank for OIC Winters to Corporal, second by Fae Herb. A roll call vote was taken, L. Whitlow Wertz-Absent; Dale Brendle-Yes; Fae Herb-Yes; Susan Andrews-abstain; Lynn Crist-Yes; Shawn Coles-Yes; Amber Wilt-abstain. Motion carried.
- XII. Borough Coordinator's Report. Donna Miller reported on the following:
A. Trick or Treating will be Thursday, October 31 from 6:30-8:30pm; with parade starting at 6pm-forming at the Weis Market.
B. The November work meeting will be Monday, November 4, 2019 with the

Council meeting to be Tuesday, November 12, 2019, both at 6:30pm.

Remember to vote on Tuesday, November 5, 2019.

XIII. Committee Report.

-Junior Council-Saige Whipple was in attendance. Councilwoman Wilt introduced her; all welcomed her. Councilwoman Herb asked if she could contact someone from the school about the Odyssey Angel Box located by the Borough garage, to possibly putting vents in it for heat to escape.

-Summer Alive Program: President Crist stated this is a good program and helped a lot of children. Summer Alive will be holding a clean up day; fans will be cleaned and the hot water heater was approved.

-Montgomery Community Development Committee: Councilwoman Herb stated the Fall festival went well with fundraising, the next meeting of the MCDC will be Thursday, October 24, 2019 @ 6:30pm at the Historical Society.

-Public Works: Streets, Lights, Curbs, Sidewalks and Storm Sewers: None

-Parks/Recreation/Vacant Lots: Councilwoman Andrews stated the Community garden will be cleaned up by mid-November, applications are being accepted for next year. Councilman Brendle asked the Fire Department if the nails etc. were cleaned up from the recent bon fire., response yes.

-Labor Relations-None

-Public Safety: Representative to Fire Company-None

-Maintenance/General Administration-No more written quotes were received for the Borough Maintenance garage roof.

-Public Safety-Police-None

-Public Safety-Representative to EMA-None

-Public Works-Representative to Water and Sewer Authority. Donna Miller reported the next meeting will be Thursday, October 17, at that time a decision will be made for a water operator. The water line on E. Houston Ave. will be placed out for bids in the spring of 2020.

-Budget/Finance Committee- Borough Secretary Angie Adams reviewed the proposed 2020 Budget for General and Police, different options were discussed; contracts, body cameras, new cruisers, regionalization, policies and clothing allowance for new Officers'; more will be discussed in Executive meeting. A separate meeting will be set up to discuss the budget. The Police budget must be handed into Brady Twp. by October 11, so they can make a decision at their meeting on October 14th. A motion was made by Susan Andrews that starting in 2020 the Borough will charge .25 cents per copy over 10 copies; second by Dale Brendle. Motion carried.

-Tech Committee-Councilman Brendle stated he added the Athletic Complex and Library schedules to the site. Councilman Brendle stated the "park" cameras are transmitting to the office but there is a "hardware" problem, he was given the okay to check out the problem, if it is a monitor issue or DVR issue.

-West Branch Regional Authority Representative-Donna Miller stated one letter of interest was received to fill one of the two vacancies on the WBRA board. A motion was made Dale Brendle to appoint Debra Stine to this position, second by Susan Andrews. Motion carried. President Crist stated the next meeting of WBRA is Wednesday, October 9 at 6:30pm. Donna Miller will inform Debra Stine of

this.

-Vacancy Board Committee-None

-Zoning Board-None

-Planning Commission-None

XIV. Old Business.

1. Ordinance 2019-4; Vacating Burley Drive-November 4, 2019. This was discussed under the Solicitor report.

XV. New Business. Councilwoman Coles asked about an update on the “live streaming” of the Council meetings. Junior Council Saige Whipple and Councilwoman Andrews will both look into this.

XVI. Public Comments.

Resident Jon DeSantis stated concerns about the Police budget; about Regionalization, the new cruiser, body cameras and uniforms. He also stated the way the promotion of the Police Corporal was not done correctly.

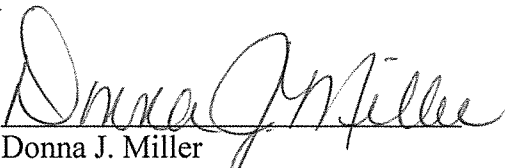
At this time, Councilwoman Andrews asked Mayor Leet to resign, he replied as Thank you, but No. Councilwoman Wilt also asked for the resignation.

Executive Session-Personnel and Labor. A motion was made by Susan Andrews to adjourn the meeting into Executive session, with a possibility of decisions after at 7:17pm, second by Dale Brendle. Motion carried.

The meeting resumed at 9:07pm with no decisions made.

XVII. Adjournment. Motion was made by Susan Andrews to adjourn the meeting at 9:08pm; second by Fae Herb. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as “Exhibit A”


Donna J. Miller
Borough Coordinator

djm

**Montgomery Borough Council
Special Meeting
October 16, 2019**

President Crist called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for Pledge of Alliance

- II. Roll Call was taken. Whitlow Wertz-A, Dale Brendle-P, Susan Andrews-A/P(arrived at 7:27pm), Fae Herb-P, Lynn Crist-P, Amber Wilt-A/P(arrived at 6:50pm) and Shawn Coles-P. Also present was Borough Coordinator Donna Miller and Borough Secretary Angie Adams.

- III. Public Concerns
Charlie Kroft was here from the Montgomery Fire Department asking for an increase of 1 mill to the real estate taxes. Due to increasing insurance costs, liability insurance is approximately \$12 to \$13 thousand per year; training, equipment and vehicle maintenance. Regionalization was talked about to help with the increasing costs. Charlie also stated when an ambulance call is done, either no insurance is collected from or insurance is at a welfare level. Councilwoman Coles suggested for the trainees to pay for half of the training. Councilwoman Herb asked if there would be grants available for new equipment etc., Charlie responded there are some but it is getting harder to receive any. This will be reviewed and a reply will be given to the Fire Department.

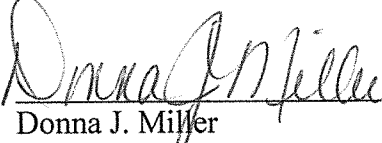
- IV. New Business:
*2020 Budget. Borough Secretary Angie Adams reviewed the draft of the 2020 Budget. After some discussion, it was decided that the money for a new Police cruiser was taken out, the MMO for 2020 was changed to a lesser amount, Montgomery Food Bank donation was changed to \$1000.00 per year and the SPCA donation was changed to \$250.00 per year, and the EMA contribution will remain the same at \$3000.00 per year.
*Police Operations Manuel. President Crist stated that the manual was reviewed by the Police Committee. A motion was made by Susan Andrews to have the Solicitor review the Manuel; second by Dale Brendle. Motion carried.
*Independent Council for Police Department matters concerning Montgomery School. President Crist stated he formed a committee consisting of Councilwomen Andrews and Herb; and on the advice of the Borough Solicitor due to conflict of interest, it would be in the best interest of the Borough to seek separate counsel for these issues. An "engagement letter/ email" was given to all Council for this. Councilwoman Andrews would like an investigation of the user name and passwords done at the same time. A motion was made by Susan Andrews to hire Scott Williams from Perciballi and Williams for this; second by Dale Brendle. Motion carried.

V. Executive Session-Personnel matters. A motion was made by Fae Herb to adjourn the meeting at 7:40 to Executive Session for personnel reasons with a possibility of decision(s) made after, second by Susan Andrews. Motion carried.

VI. Public Comments: None

VII. Adjournment. The meeting resumed at 7:55pm, with a motion by Dale Brendle to adjourn the meeting at 7:55pm, second by Fae Herb. Motion carried. No decision(s) were made after.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"


Donna J. Miller
Borough Coordinator

djm

Montgomery Borough Council
Work Meeting
November 4, 2019

Vice-President Andrews called the meeting to order at 6:30pm.

- I. Pledge of Alliance-All rose for Pledge of Alliance
- II. Roll Call was taken. Whitlow Wertz-A, Dale Brendle-P, Susan Andrews-P, Fae Herb-P, Lynn Crist-A/P (arrived at 6:42pm), Amber Wilt-A/P (arrived at 6:32pm), and Shawn Coles-P. Also present was Borough Coordinator Donna Miller and Mayor Sean Leet.
- III. Public Concerns
Ruth Little asked for an update on the property on Penn Street due to code violation, Donna Miller replied as the property owner has pled guilty and paid a fine, but no repairs have been done. More citations and fines to follow. Ms. Little also asked for an update on the Police Body cameras, OIC Winters will have the 3rd quote for the regular Council meeting on November 12th.
- IV. Old Business:
 1. Ordinance 2019-4; Vacating Burley Drive-First Reading. A motion was made by Dale Brendle to accept, second by Susan Andrews. Motion carried.
 2. 2020 Budget. Councilwoman Andrews reviewed the proposed budget. Representatives from the Montgomery Fire Department were here and reviewed their costs for equipment, trucks and maintenance. Discussion was held on ways to help the Fire Department; what the Borough can do? questions were asked how do other small departments run? grant monies and regionalize with others. More will be discussed with the Fire Department. Discussion was held on guaranteeing the Fire Department their tax millage.
 3. Office Front Door. A motion was made by Susan Andrews to purchase and install a regular commercial door without the access control; second by Shawn Coles. Motion carried. This cost will be split 50/50 with the Water Authority.
 4. W. Houston Ave. property. Donna Miller gave an updated report from Attorney DeWald that he has not received the deed as of October 22, 2019.
- V. New Business:
Montgomery Little League. Donna Miller stated a letter has been received from Montgomery Little League for the use of the River fields for the 2020 season. An approval letter will be sent.
- VI. Public Comments:
Ruth Little asked if the cost of the code violations were ever increased; nothing more has been done.

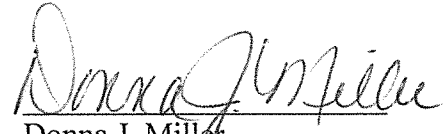
A question was asked if parking tickets were being issued. This is reported on the monthly Police report.

Rocky Sanguedolce asked about Montgomery Borough's tax rate, the Borough is the 3rd highest in the County.

Charlie Kroft asked about repairs/reconstruction to the Boat Launch area. This will be looked into from the PA Fish Commission.

- VII. Adjournment. A motion was made by Dale Brendle to adjourn the meeting at 7:09 pm, second by Fae Herb. Motion carried.

Members of the public present at the commencement of the meeting are set forth on the sign in sheet attached to these minutes as "Exhibit A"



Donna J. Miller
Borough Coordinator

djm